

KEY ANSWERS

The plan of the seance

- Key Answers for Project 7
- Key Answers for Project 8
- Key answers for leisure time

• Key Answers for Project 7

Project: Disasters and Safety

Sequence 1

I. Reading Activities: Plane crash

1. c
2. a) F b) T c) NM d) T e) F
3. a) Where was the plane returning to?
b) When had the pilot been attempting a landing?
c) Who was the search and rescue leader?

4.

Countries	Cities/towns	Mountains	People involved
Martinique Venezuela Columbia	Machiques Caracas	Sierra de Perija	Tourists rescuers officials residents

5. a) The plane crashed near Machiques, Venezuela.
b) They pulled the bodies from the site.
c) It took 10 minutes.
6. a) government forces – food aid – climate change –
oil spills – plane crash – flood walls –
safety measures – insurance policy – river banks –
office applications – population growth.

b) 1. oil spills
2. climate change
3. food aid
4. flood walls
5. government forces

7.

1. aunt	2. pour	3. hope	4. chips	5. sheep	6. wandering	7. bit	8. ankle
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II. Mastery of language.

1.

1. was playing / was watching
2. was answering / was taking
3. was climbing / slipped / hurt
4. were having / collided
5. were feeding / was driving
6. saw / were wandering

2.

1. were rehearsing / fainted
2. was watering / started
3. were having / rang
4. was getting / dropped
5. arrived / was getting
6. were performing / broke out

3.

a) was working	b) felt	c) sat	d) lit	e) was smoking
f) rang	g) threw	h) was talking	i) exploded	

III. Writing Activities.

1. The correct order is:
f - c - g - a - d - b -

The irrelevant sentence is -e-

2.

1. interpretations
2. most
3. of
4. during
5. according

6. warning
7. area

3. Personal production

Sequence 2

I. Reading Activities: A violent earthquake.

1. c
2. b
- 3.

1. F	2. T	3. NM	4. NM	5. T	6. F
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4.

1. The earthquake was centered near a large city and the Indonesian isles are situated along the “fire belt”.

2. Help consists of rescuers coming from different countries and humanitarian organisations that are sending food and medicines.

5. 1. to raze
2. archipelago

II. Vocabulary Building.

a) Adjectives

destructive active electrical deadly injured medical	humanitarian disastrous volcanic risky strong violent
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b)

1. risky	2. strong	3. violent
4. injured	5. medical	6. disastrous

III. Pronunciation.

bull / ʊ /	skull / ʌ /	cat / æ /	march / a: /
flood / ʌ /	mood / u: /	write / ai /	wrist / i /
world / ə: /	cord / ɔ: /	repair / ɛə /	maid / əi /
mow / ɒ /	vow / a /	drought / ʊ /	journal / ə: /
coast / ou /	broad / ɔ: /		

IV. Mastery of Language.

1.

1. had never played / watched
2. drove / had forgotten
3. jumped / had won
4. had searched / arrested
5. took / had had

2.

collided – arrived – had received – got – found –
had drowned – had not left – rescued.

3.

1. He had shot his wife's lover.
2. He had taken part in a bank robbery.
3. He had murdered his wife.
4. He had tried to smuggle heroin from Hong Kong.
5. He had stolen a jewellery store in Bond Street.
6. He had kidnapped a rich man's son.

V. Writing Activities.

1.

1. It is very important to remain calm and control yourself when an earthquake happens.
2. It can be frightening but you have no choice except to wait for it to end.

2.

1. greatest	6. from
2. remain	7. don't
3. safe	8. lifts
4. or	9. outdoors
5. way	10. until

3. Personal production.

Sequence 3

I. Reading Activities: Famine Spreads

1.

Regions affected by the drought	Consequences on people and animals	Solutions
- the Horn of Africa - northern Kenya - south-eastern Ethiopia - southern Somalia (Gedo)	- starvation - death -	- food aid - medicines - rains

2. c

3.

1. They are hoping for rains.
2. by getting food and medicines.
3. It hasn't rained for a decade.

4. The synonyms of famine are hunger and starvation.

5.

1. a	2. b	3. b	4. c
5. a	6. c	7. b	8. c

6.

- development - restriction - dependence - affirmation - entertainment	- madness - relationship - statement - evacuation - brotherhood
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7.

- proba'bility - prohi'bition - 'monument - mor'tality - 'irony - ex'periment - noto'riety - limi'tation	'probable pro'hibitive monu'mental 'mortal i'ronic experi'mental no'torious 'limited
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8.

1. experiment
2. mortality
3. prohibitive
4. notorious
5. monumental

II. Mastery of Language

1.

1. should listen	2. shouldn't go	3. should keep
4. should check	5. should include	6. shouldn't swim

2.

1. a) He musn't smoke.
b) He must train very hard.
2. a) He must pay at the entrance.
b) He mustn't feed the monkeys.
3. a) He musn't be rude to the customers.
b) He must be helpful.
4. a) He musn't drive fast.
b) He must respect the traffic signs.

3.

1. needn't
2. musn't
3. must
4. must
5. musn't
6. needn't
7. must

4.

1. I must have been asleep.
2. She can't have understood what I said.
3. The driver can't have seen the red light.
4. I must have left it in the restaurant last night.
5. The exam can't have been very difficult.

5.

1. b	2. a	3. c	4. a	5. b
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6.

1. I didn't need to cook
2. He needn't have booked.....
3. She needn't have apologized....
4. We didn't need to speak
5. The teacher didn't need to explain....
6. I needn't have done....

7.

1. I didn't realize it was so near; I needn't have taken a taxi.
2. You didn't tell me you had no money. I could have lent you some.
3. Nobody told me that food could be provided; I needn't have brought my own.
4. I didn't know it would be such an informal party. I needn't have got changed.
5. You didn't tell me you'd lost your umbrella. I could have lent you mine.
6. I didn't know that book was in the library. I needn't have bought a copy.

III. Writing Activities.

1. The "Green Belt" project which was encouraged by UNO was intended to cover an area of 3 million hectares.

2. Dialogue

B: No. What is The Green Belt?

B: When were they planted?

B: What was the aim of the Green Belt?

B: How can trees prevent the desert from advancing?

B: So trees are very important.

3. b) are killed
4. b) is being served
5. b) will be probably won
6. b) was caused

2.

1. b 2. a 3. d 4. c 5. a

3.

1. Natural sites must be preserved.
2. Wild animals shouldn't be hunted.
3. He may be released soon.
4. The engine has to be checked....
5. Sunglasses should be worn....
6. This old building must be restored quickly.

4.

- | | |
|-----------------------|-----------------------|
| 1. must be signed | 5. will be given |
| 2. ought to be told | 6. has to be finished |
| 3. must be sterilized | 7. may be offered |
| 4. can be picked | 8. may be restored |

III. Writing Activities

1.

d – b – a – f – c
Sentence e is irrelevant.

2. Suggested summary

Hurricane Katrina hit the south of the USA in August 2005. Many cities were flooded, causing a lot of deaths and damages worth \$ 75 billion. It was the costliest and the deadliest hurricane in the Gulf.

• Key Answers for Project 8

Project 8: MANAGEMENT and EFFICIENCY

Sequence 1

I-Reading Activities: A job for Mehdi

1.

1. true 2. false 3. false 4. true 5. true

2.

1. It is a job for a Sales Director.
2. -Qualifications : A degree in Physics or Electronics.
Proficiency in English, French and Arabic.
- Experience : At least, five years in Electronics.
- Personal qualities : ambition and energy.
3. If you are interested in the job you have to e-mail your CV and application letter.

3.

a)- Paolo's suggestions:

... don't you tell.../... think... / best way ... improve ... is //...should take.../... would advise / would help

b) Leila's responses:

/...am ... sure /... are right / ... possibility /
/ That's ...good / ...that would .../

a)The reasons Leila gives when she rejects Paolo's suggestions:

/... he is ... fluent / ...don't think ... has.../

4. b)

The students names are:

A : Nabil B : Tarek C:Mehdi D : Malia E : Karima

5.

Students names	Column A Problems	Column B Suggestions	Column C results
Malia		...should develop... listening... pronunciation.	...foreign visitors...
Nabil	...problem is...	...should take...	...will be able...
Tarek	...remember new...	...should take... new...improve...	...will be able...
Karima	...doesn t have...	...should take...	...will be able...

IV. Vocabulary Building

2.

Phrases:

2.d to be conscious

3. e to deal with

4. f to have confidence in

5. b to be interested in

6. a to be ready for

Nouns:

1.consciousness/2.deal /3. confidence/4.interest/5. readiness

3.

1. are interested / interest 2.dealing with /

3. ready for / 4. readiness /

5. capable of / have confidence in / capability

6. consciousness / conscious of

V- Writing Activity

(Any coherent and grammatically correct sentences)

Example:

I would like to speak (*English/ Spanish/ Chinese...*) fluently. I want to learn a foreign language so as to (*communicate with people/ travel / study / read specialized magazines...*) I have difficulties (*remembering new words/understanding what people say /writing correct sentences..*)

Learning (*a few new words every day/ watching movies / listening to songs / doing a lot of exercises / corresponding with native speakers...*) may help me overcome these difficulties.

Sequence 2

I. Reading Activities: IN-tuition, the language centre

1.

There are four sentences in the passive form:

- The classes are organized in small groups.
- Audio visual methods are used.
- The courses are held both at school and off-site.
- IN-tuition is run by a young dynamic and enthusiastic couple.

2.B)

1. is developed
2. is delivered to each student at the end of the session.
3. will be introduced soon.
4. was equipped with a language laboratory.
5. are organized to England and to the USA.

1- Mehdi's application letter:

I think Mehdi is a good candidate for the post advertised page because he has a degree in Physics and six years experience in management. He is fluent both in French and Arabic. He is taking an intensive course in English. He is also hard-working and ambitious.

2. A)

- 2 ... sorts ... applications ... invites ... candidates for an interview.
3. ... makes a short list and invites five candidates for a second interview.
4. ... makes a final decision.
5. ... offer the post to the chosen candidate.

2.B)

2. ... are sorted ... are invited 3. ... is made ...are invited...
4. ...is made 5. ... is offered to the chosen candidate.

II-Pronunciation

1.

/s/ : mistakes - products - recruits -puts

/z/ : pays - organizes - plans - sells - manufactures
- deals

/iz/ : places - purchases - services - arranges -
invoices - dispatches - advertises-

Sequence 3

I. Reading : Total Quality Management

1.

1. true
2. false (The key to quality is simple. You should do a job right the first time.)
3. true
4. true
5. false (It is a constant and never ending process which involves everyone in the organization.)

2.

Suggested summary:

The management principle 'T Q M' , based on quality, teaches us how to work efficiently. It is a constant improving process involving all the workers.

1. (any coherent and grammatically correct sentences.)

Examples:

- Yes I would (like to work in a company with these regulations) because organization and self discipline are necessary at work.

Or:

- No I wouldn't (like to work in a company with these regulations) because I appreciate flexibility at work / they are too strict.

2.

Answer the phone within three rings./ 4. Wear formal clothes./ 5. Do not eat or drink in the office./ 6. Do not smoke./ 7. Take short breaks./ 8. Do not be late or absent.

3.

b) Chelsea: Speak / Press / Press 4 / Press 7 / Press 2

c)

- 2- To replay, press 6
- 3- To continue recording, press 4.
- 4- To delete, press 7
- 5- To speak to an operator, press 2

III. Word Power

-ic : - specific /- economic /- linguistic /- enthusiastic

-ive: - imaginative / - creative / - administrative /
- productive

-ed : - devoted / - motivated / -qualified /

-al : - economical / - visual / - professional /- cultural

The two suffixes are: **-ment and -tion**

The nouns are:

1. assesment
2. identification
3. deployment
4. evaluation
5. planification

Sequence 4

I. Reading Activities : An order

1.
 - a. true
 - b. false ('I'm afraid that wouldn't be possible')
 - c. true
 - d. false (Delivery is included in the total price.)
 - e. false (He will send a fax for confirmation.)

2.
A)-b ; B)-a ; C)-a ; D)-c ; E)-b

3)- The phrases used for negotiating:

- a)- ... could you offer?
- b)- I could give you...
- c)- And if we paid in advance, would you increase the discount?
- d)- I'm afraid that wouldn't be possible.
- e)- ...we could agree to that.

4.B)

1. for
- 2.responsible for
- 3.charge of
4. charge of
- 5.responsible for

II. Word Power

1. B)

- a) The Finances department
- b) The After-Sales Services
- c) The Staff department
- d) The Training department
- e) The Maintenance Service

2.

- b) advertising c) financial services d) sales e) training f) production g) after-Sales Service h) distribution
- i) maintenance j) quality

3. A)

- 2+g assembly line
- 3+i production processes
- 4+k balance sheet
- 5+f business centre
- 6+j Managing Director.
- 7+l Human Resources
- 8+d/j Sales Operation/Director
- 9+c Training Processes
- 10+a Telecommunication Industry
- 11+h Executive manager
- 12+b Management organization

3.B)

- 1. Management organization
- 2. Human Resources
- 3. Quality control
- 4. A balance sheet
- 5. The Executive Manager
- 6. An assembly line
- 7. A business centre
- 8. A training Programme
- 9. A Sales Director
- 10. Production Processes

III. Review

1.a) Suffixes

- | | | |
|--------------------------|---------------|----------------|
| 1. partnership | 2. management | 3. absenteeism |
| 4. experience | 5. efficiency | 6. performance |
| 7. employment / employee | | |

1.b)

- 1.-ship : chairmanship
- 2.-ment: investment / improvement / commitment / development / advertisement
- 3.-ism : liberalism
- 4.-y : efficiency / rapidity / proficiency / fluency / responsibility.
- 5.-ance : assistance / maintenance

2. Prefixes

1. relocate / remake / re-new / re-organize/ restructure / reconsider / reconstruct / recreate .
2. inability / inactive / inadequate / inappropriate / incorrect /incompetent / incompetence / inconvenient / inconvenience / indirect / inestimable / inexact / inexpensive / insolvent

• Key answers for leisure time

II Riddles

1. The traffic policeman who can stop a speeding lorry with one hand.
2. The night watchman who fell asleep on his watch.

III Idioms

- 1 - b
2 - c
3 - a

IV Crosswords puzzle



V Managers' rules

1	2	3	4	5	6
<i>d</i>	http://www.anefd.edu.dz	<i>f</i>	<i>b</i>	جميع الحقوق محفوظة ©	<i>e</i>

VI Crossword

¹ S	H	² O	R	T	³ L	I	S	⁴ T	
A		F			E			⁵ A	T
⁶ L	I	F	E		G			K	
E		E		⁷ T	A	B	L	E	
⁸ S	O	R	T		L				⁹ C
M				¹⁰ G		¹¹ H			V
¹² A	P	¹³ P	L	I	C	A	N	¹⁴ T	S
N		O		V		T		E	
		S		E		¹⁵ E	A	S	Y
¹⁶ A	T	T	E	N	D			T	